## County of Imperial Fiscal Year 2023-2024

## **Budget Calendar**



## County Executive Office-Budget & Finance

		County Exec	utive	Office	Duu	ger a	. I IIIa	ice
Date	Activity							
January 2023		Su	Мо	Tu	We	Th	Fr	Sa
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
January 27	Position Request Form available to departments	22	23	24	25	26	27	28
		29	30	31				
February 2023		Su	Мо	Tu	We	Th	Fr	Sa
		_			1	2	3	4
		5	6	7	8	9	10	11
February 27	Updated Authorized Allocation & Vacancies Report - Human Resources	12	13	14	15	16	17	18
February 27	Position Budgeting Reports available to departments	19	20	21	22	23	24	25
February 27	FY 2023-2024 Budget Module open to departments	26	27	28				
February 28	Deadline to submit Position Request Forms to Human Resources							
March 2023		Su	Мо	Tu	We	Th	Fr	Sa
					1	2	3	4
		5	6	7	8	9	10	11
March 24	ITS Annual Software License Fees FY 2023-2024 available to departments	12	13	14	15	16	17	18
March 24	Loss Reserves & Overhead Charges available to departments	19	20	21	22	23	24	25
Maion 24	2000 Reserves & Overhead Gharges dydnastic to departments	26	27	28	29	30	31	
		_						
April 2023		Su	Мо	Tu	We	Th	Fr	Sa
		_						1
		2	3	4	5	6	7	8
April 14	Holiday - Good Friday	9	10	11	12	13	14	15
		16	17	18	19	20	21	22
April 24-28	Final deadline for submission of departmental budgets	23	24	25	26	27	28	29
		30						
May 2023		Su	Мо	Tu	We	Th	Fr	Sa
May 01	CEO - Budget & Finance to begin budget review with departments		1	2	3	4	5	6
	220 Zunger al maner to zegin zunger retrett mit asparaniente	7	8	9	10	11	12	13
May 26	Deadline for Budget Tabulation	14	15	16	17	18	19	20
May 29	Holiday - Memorial Day	21	22	23	24	25	26	27
May 30	Dark Day	28	29	30	31			
,	•							
luna 2022		Su	Мо	Tu	We	Th	Fr	Sa
June 2023			IVIO	Tu	we			
			-	0	7	1	2	3
June 9	Proposed Budget Schedules - Auditor-Controller	4	5	6	7	8	9	10
June 12	Final Authorized Allocation & Vacancies Report - Human Resources	11	12	13	14	15	16	17

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		18	19	20	21	22	23	24
June 27	FY 2023-2024 Proposed Budget Presentation	25	26	27	28	29	30	
June 30	Deadline for submission of Encumbrance Forms / Tentative							
June 30	Deadline for submission of Augmentation Request Forms							
July 2023		Su	Мо	Tu	We	Th	Fr	Sa
July 4	Holiday - Independence Day	2	3	4	5	6	7	1 8
July 14	Cancellation of "A" and "B" Purchase Orders	9	10	11	12	13	14	15
		16	17	18	19	20	21	22
July 28	Closing of FY 2022-2023 Books	23	24	25	26	27	28	29
		30	31					
August 2023		Su	Мо	Tu	We	Th	Fr	Sa
August 4	Analysis of Funding Availability for Final Budget			1	2	3	4	5
August 1 and 8	Dark Days	6	7	8	9	10	11	12
		13	14	15	16	17	18	19
August 22	Budget Hearings	20	21	22	23	24	25	26
August 29	Dark Day	27	28	29	30	31		
September 2023		Su	Мо	Tu	We	Th	Fr	Sa
September 4	Holiday - Labor Day						1	2
September 5	Dark Day	3	4	5	6	7	8	9
September 5	Updated Authorized Allocation & Vacancies Report - Human Resources	10	11	12	13	14	15	16
September 08	Adopted Budget Schedules - Auditor-Controller	17	18	19	20	21	22	23
September 19	FY 2023-2024 Adopted Budget Presentation	24	25	26	27	28	29	30
December 2023		Su	Мо	Tu	We	Th	Fr	Sa
December 1	Set County Tax Rate (Ref. Code 29100)						1	2
		3	4	5	6	7	8	9
December 15	Completion of Gann Limit Calculations (Artivle XIII B)	10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30

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