BOARD AGENDA FACT SHEET

County Executive Office
Department /Agency

August 23, 2022
Requested Board Date

1. Request:
   - Board Approval
   - Information
   - Only/Presentation
   - Schedule Hearing
   - Time: _______

2. Requested Action: Type requested action below

   1. Close Budget Hearings and provide direction to Executive Office on adjustments to FY2022-2023 Recommended Budget.
   2. Schedule September 27, 2022 as the date for adoption of the County of Imperial FY 2022-23 budget.

3. Cost $__________
   Source: ________________

4. If approval of Contract, reviewed/approved by County Counsel on: ____________________
   By: ____________________
   Action Request
   Assigned by County Counsel’s Office

5. If approval of position allocation change, approved by Human Resources on: ________________
   By: ____________________

6. Electronic copy submittal date: ____________________
   By: ____________________

   Department Head / Agency Representative

INSTRUCTIONS: Back-up must be submitted 11 BUSINESS days prior to requested date. Back-up submitted must contain an Original and 6 copies. Copies must be submitted double sided and three (3) hole punched. Back-up must be submitted in a PDF format to cостaff@co.imperial.ca.us.
August 23, 2022

Board of Supervisors
County of Imperial
940 Main St.
El Centro, CA 92243

Honorable Board Members:

Background:

The County Budget Act requires California counties to have in place a balanced Recommended Budget on or before June 30th and to adopt an annual budget no later than October 2nd. The Recommended Budget was presented and approved by your Board on June 30, 2022. The approved Recommended Budget included close to $588 million in spending with $107 million allocated to the General Fund.

Consistent with past practice, all departments requesting to increase their respective budget had the opportunity to submit a Budget Augmentation Request accompanied with a detailed explanation. In total, there are $1.2 million in General Fund budget recommended augmentations, which include $630,000 to cover a Level 3 indigent defense fee schedule rate increase. An augmentation of $2.3 million is recommended for all other funds, including but not limited to the following departments, the Imperial County Behavioral Health Services, Public Administrator/AAA and Public Works.

Additionally, the Recommended Budget is being adjusted by $3.6 million to account for changes consistent with prior Board direction or were approved via an immediate amendment to the Proposed Budget. This figure includes $1.9 million to cover a three (3) percent Salary Wage Increase for County staff, which was approved at the end of June 2022.

The Proposal to Balance presented today includes a carryover General Fund balance of $11,962,398 million, as well as, contributions from ARPA-Payroll Support and Revenue Loss ARPA Reimbursement.

Requested Action:

1. Close Budget Hearings and provide direction to the County Executive Office regarding the adjustments to the FY 2022-23 Recommended Budget.

2. Schedule September 27, 2022 as the date for adoption of the County of Imperial FY 2022-23 budget.

Respectfully submitted,

Miguel Figueroa
County Executive Officer
# County of Imperial
## Proposed Budget Hearings - General Fund Proposal to Balance
### Fiscal Year 2022-2023

<table>
<thead>
<tr>
<th>Description</th>
<th>Recommended Additions</th>
<th>G.F. Net Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ending Fund Balance as of June 30, 2022</td>
<td></td>
<td>$11,962,398</td>
</tr>
<tr>
<td>Proposed Revenue Fiscal Year 2022-2023</td>
<td></td>
<td>106,956,644</td>
</tr>
<tr>
<td>Transfer from Realignment</td>
<td></td>
<td>1,726,362</td>
</tr>
<tr>
<td>Total Available Financing</td>
<td></td>
<td>120,645,704</td>
</tr>
<tr>
<td>Proposed Expenditures</td>
<td></td>
<td>117,338,714</td>
</tr>
<tr>
<td>Surplus (Deficit)</td>
<td></td>
<td>$3,306,990</td>
</tr>
</tbody>
</table>

**ADJUSTMENTS:**

- Salary Wage Adjustment of 3% | 1,955,672 |
- Surplus (Deficit) Net Adjustments | $1,351,318 |

**RECLASSIFICATIONS:**

- Reclassifications per schedule | $31,472 |

**GENERAL FUND AUGMENTATIONS:**

- **BOARD APPROVED**
  - District Attorney- Fund one (1) Senior Deputy District Attorney: BOS approved on 5/17/22 via M.O. #28 | 181,720 |
  - District Attorney- Contribution to Special Prosecution Unit and IVSIT Program BOS approved 8/18/22 Item #40 | 200,000 |
  - Fleet- Monthly Vehicle Flat Rate Increase | 409,170 |
  - Fire Protection - Increase Contribution to cover reallocation of salary ranges | 753,739 |
  - Planning & Development- Fund one (1) Account Clerk III allocation. BOS approved on 5/24/22 via M.O. #27 | 11,448 |
  - Planning & Development- Fund two (2) Planner IV allocations BOS approved on 5/24/2022 via M.O. #28 | 152,017 |
  - Public Administrator - Delete and Un-fund one (1) vacant Assistant Public Administrator/Guardian/Conservator BOS Approved 8/19/22 Item #43 | (99,918) |

**TOTAL BOARD APPROVED** | $1,618,185 |

**GENERAL FUND AUGMENTATIONS FOR FUNDING CONSIDERATION:**

- **COUNTY EXECUTIVE OFFICE RECOMMENDED**
  - County Counsel- Level 3 Indigent Defense Fee Schedule Increase | 630,000 |

**TOTAL LAW ENFORCEMENT - PUBLIC PROTECTION** | $630,000 |

**GENERAL ADMINISTRATION**

- **Board of Supervisors**- Increase allocation to Out of County Travel Budget for all 5 districts | 20,000 |
- **CEO-Budget Fiscal**- Fund one (1) unfunded vacancy under-hire from Administrative Analyst III-Conf. and reduce Extra-help allocation | 32,418 |
- **CEO**- Add contribution to Public Health's California Children's Services Program to cover 25% General Fund share of cost per MOE | 235,728 |
- **CEO-Increase Professional Services budget to fund Special Projects** | 231,932 |
- **Cooperative Extension**- Increase Travel-in-County/ County Vehicle Mileage Rate (FY2021-22) | 25,036 |
- **Planning & Development**- Increase allocation to Out of County Travel budget | 10,000 |
- **Public Administrator**- Increase Professional Services to cover monthly software fees | 216 |
- **Public Administrator**- Unfund one (1) Limited Term Deputy Public Guardian/Administrator I | (44,363) |
- **Public Works- Parks & Rec** Increase Professional Services appropriation to cover additional water testing services | 29,000 |

**TOTAL GENERAL ADMINISTRATION** | $539,965 |

**TOTAL AUGMENTATIONS** | $2,819,622 |

## COUNTY EXECUTIVE OFFICE RECOMMENDED TRANSFERS

- Revenue Loss ARPA Reimbursement-To cover Fire Department Re-allocation of Salary Changes and Fleet Cost Increase | 805,098 |
- ARPA Payroll Support | 663,206 |

**TOTAL CEO RECOMMENDED TRANSFERS** | $1,488,304 |

**TOTAL BUDGET BALANCE - FY 2020-2023** | $ - |
County of Imperial
Fiscal Year 2022-23

Budget Hearings

PRESENTATION TO BOARD OF SUPERVISORS
AUGUST 23, 2022
Public Budget Tools

Imperial County CEO/GSA – Budget Fiscal
Division of the County Executive Office

Budget Transparency Site
OpenBook Navigation Guide

https://budgetfiscal.imperialcounty.org

https://imperialcounty.openbook.questica.com
# All Funds Budget by Function - All Funds

Fiscal Year 2022-23 Recommended Budget

<table>
<thead>
<tr>
<th>Function</th>
<th>Budget (in millions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>97.9</td>
</tr>
<tr>
<td>Public Protection</td>
<td>131.2</td>
</tr>
<tr>
<td>Public Ways &amp; Facilities</td>
<td>16.1</td>
</tr>
<tr>
<td>Health and Sanitation</td>
<td>134.4</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>204.9</td>
</tr>
<tr>
<td>Education</td>
<td>1.8</td>
</tr>
<tr>
<td>Recreation</td>
<td>0.8</td>
</tr>
<tr>
<td>Contingency</td>
<td>0.2</td>
</tr>
<tr>
<td>Special Districts</td>
<td>0.7</td>
</tr>
</tbody>
</table>

**Total Budget:** $587.9 million

+$7.2 million (1.2%)
General Fund Revenue by Type

- **Taxes**, $39.0 million (37%)
- **Licenses, Permits**, $1.2 million (1%)
- **Fines, Forefeitures & Property**, $4.3 million (4%)
- **Revenue from use of Money & Property**, $1.3 million (1%)
- **Charges for Services**, $22.7 million (21%)
- **Intergovernmental Revenue**, $33.3 million (31%)
- **Federal Revenue**, $3.9 million (4%)
- **Misc Revenue**, $1.3 million (1%)

Total Revenue: $106.9 million, $2.6 million, 2.6%
General Fund Allocations by Function

$117.3 million
-0.55%

Fiscal Year 2022 vs. Fiscal Year 2023 Recommended Budget

General Government: 24.8 vs. 24.4
Public Protection: 79.0 vs. 77.5
Public Assistance: 14.6 vs. 13.9
Education: 0.4 vs. 0.4
Recreation: 0.8 vs. 0.8
Contingency: 0.2 vs. 0.2
# 2022-23 Proposed Budget Proposal to Balance - General Fund

<table>
<thead>
<tr>
<th>Description</th>
<th>General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Ending Fund Balance June 30, 2022</td>
<td>11,962,398</td>
</tr>
<tr>
<td>Proposed Revenue Fiscal Year 2022-23</td>
<td>108,683,306</td>
</tr>
<tr>
<td><strong>Total Available Financing</strong></td>
<td><strong>120,645,704</strong></td>
</tr>
<tr>
<td>Proposed Expenditures</td>
<td>117,338,714</td>
</tr>
<tr>
<td><strong>Surplus/ (Deficit)</strong></td>
<td><strong>3,306,990</strong></td>
</tr>
<tr>
<td>Adjustments &amp; Reclassifications</td>
<td>1,987,144</td>
</tr>
<tr>
<td>Board Approved Changes</td>
<td>1,618,185</td>
</tr>
<tr>
<td>CEO Recommended Changes</td>
<td>1,169,965</td>
</tr>
<tr>
<td><strong>Surplus/ (Deficit)</strong></td>
<td><strong>(1,468,304)</strong></td>
</tr>
<tr>
<td>ARPA Payroll Support and Revenue Loss Reimbursement</td>
<td>1,468,304</td>
</tr>
<tr>
<td><strong>Net</strong></td>
<td><strong>-</strong></td>
</tr>
</tbody>
</table>
Propose Budget-General Fund Adjustments

Account for changes consistent with prior Board direction or received as an immediate amendment to the Proposed Budget

• Board Approved & Adjustments - $3,573,857
  ➢ $1,955,672 - 3% Salary Wage Increase
  ➢ $161,729 – (1) Senior Deputy District Attorney
  ➢ 409,170 - Flat Rate Increase - Fleet
  ➢ $200,000 - Contribution to District Attorney Special Prosecution Unit and IVSIT Program
  ➢ $753,739 - Reallocation of Salary Ranges – Fire Department
  ➢ 163,465 - (1) Account Clerk III & (2) Planner IV – Planning Department
  ➢ $(69,918) – Un-fund (1) Vacant Assistance Public Administrator / Guardian / Conservator
Proposed Budget- General Fund
County Executive Office Recommendations

**County Executive Office Recommended** - $1,169,965
- $630,000 – Level 3 Indigent Defense Fee Schedule Rate Increase
- $539,965 – General Administration
  - Contribution to Public Health’s California Children’s Program (cover 25% General Fund share of cost per MOU)
  - Special Project

**County Executive Office Recommended** - No General Fund Impact
- Promotions for Ag Commissioner, Assessor and District Attorney departments.
- Increase in Office Expenses, Maintenance-Information, Professional Services and Out of County Travel for County Clerk Recorder
County Executive Office Recommended  - $2,345,470

**Behavioral Health Services, Mental Health Services Act & Substance Abuse**
- $1,026,658 – (18) new allocations and (3) vacant allocations
- $434,133 -(218) under-hire promotions
- $32,000 – Purchase of one mid-size four door vehicle

**District Attorney-HIDTA**
- $9,849- (4) under-hire promotions

**Public Health Services**
- $(235,726)- Contribution from General Fund for PH California's Health’s Children’s program
Proposed Budget - All Other Funds
County Executive Office Recommendations

Continued County Executive Office Recommended - $2,345,470

Public Administrator - Area Agency on Aging
- $8,100 – Unallocated funding to AAA from Community Donations
- $745,775 – Allocate unspent FY2021-22 ARPA funding
- $48,456 – Add (1) Administrative Analyst I

Public Works – Gateway Districts and USDA POE
- $200,724 – Utilities Expenses and Other Adjustments

Sheriff Coroner
- $75,501- Transfer positions form Strongarden 2017 to Strongarden 2020
Questions?