



CLERK USE ONLY
BOS ACTION

BOARD AGENDA FACT SHEET

County Executive Office
Department /Agency

August 24, 2021
Requested Board Date

1. Request:

Board Approval	<input checked="" type="checkbox"/>	Information Only/Presentation	<input type="checkbox"/>
Other (specify) _____	<input type="checkbox"/>	Schedule Hearing Time: _____	<input type="checkbox"/>

2. Requested Action: *Type requested action below*

1. Close Budget Hearings and provide direction to Executive Office on adjustments to FY2021-2022 Recommended Budget.
 2. Schedule a meeting date for adoption of County of Imperial FY2021-2022 Final Budget.

 Proposed Date: September 21, 2021

3. Cost \$ _____ Source: _____

4. If approval of Contract, reviewed/approved by County Counsel on: _____

By: _____ Action Request _____

Assigned by County Counsel's Office

5. If approval of position allocation change, approved by Human Resources on: _____

By: _____

6. Electronic copy submittal date: _____ By: _____

Department Head/Agency Representative

INSTRUCTIONS: Back-up must be submitted 11 BUSINESS days prior to requested date. Back-up submitted must contain an Original and 6 copies. Copies must be submitted double sided and three (3) hole punched. Back-up must be submitted in a PDF format to cobstaff@co.imperial.ca.us.

CEO/CLERK USE ONLY:

DATE STAMP

BOARD DATE: 08/27/21

Action Filing _____

Consent _____ Presentation _____

Hearing _____ CEO Approval _____

Other (specify) _____

[Signature] 08/29/21
CEO Date

COUNTY EXECUTIVE OFFICE

Tony Rouhotas, Jr.
 County Executive Officer
tonyrouhotas@co.imperial.ca.us
www.co.imperial.ca.us



County Administration Center
 940 Main Street, Suite 208
 El Centro, CA 92243
 Tel: 442-265-1001
 Fax: 442-265-1010

August 24, 2021

Board of Supervisors
 County of Imperial
 940 Main St.
 El Centro, CA 92243

Honorable Board Members:

Background:

The County Budget Act requires California counties to have in place a balanced recommended budget on or before June 30th and to adopt an annual budget no later than October 2nd. The recommended budget was presented and approved on June 22, 2021.

FY 2021-22 Approved - Recommended Budget Summary

The following table summarizes the FY 2021-22 Proposed Budget and compares to FY 2020-21 Adopted Budget.

\$ in millions

Fund Group	2020-21 Adopted Budget	2021-22 Recommended Budget	Change	% Change
General Fund	226.8	118.8	(108.0)	(47.6)%
Special Revenue	289.2	437.4	148.2	51.2%
All Other Funds	132.3	136.5	4.2	3.2%
Total Budget	\$648.3	\$692.7	\$44.0	6.8%

Consistent with past practice, all departments requesting to increase their respective budget have the opportunity to submit a Budget Augmentation Request accompanied with detailed explanation. Included in this board item, is an augmentation schedule that reflects the CEO's recommendations for each augmentation request received from departments.

"Establishing Direction. Creating Opportunity"

In total, the County Executive Office received 51 General Fund augmentation requests and 68 augmentation requests from all other funds. Seven (7) General Fund augmentations contained no fiscal impact to the General Fund with a total cost of \$223,602 and are being recommended for approval. Additionally, nine (9) augmentations with an impact to the General Fund in the amount of \$309,543 are also being recommended. Of this total, \$212,704 is for a contribution to Fire Protection in order to increase their Extra-help personnel. Furthermore, approximately \$3.8 million in augmentations from other funding sources are being recommended for approval. From this total, \$1.6 million is for Behavioral Health Services and \$599,504 for the Air Pollution Control District. There were additional augmentations submitted as adjustment/corrections and recommended for approval.

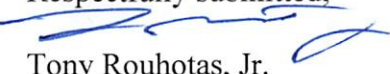
The Proposal to Balance schedule included in this board item reflects a carryover fund balance of \$15 million. It is important to note that in FY2021-21 a total of \$5.7 million in ARPA funds was transferred to the General Fund to cover Revenue Loss and personal protective equipment (PPE) expenses. Additionally, \$4.1 million in CARES Act funds was transferred to cover payroll for COVID related activities.

Requested Action:

1. Close Budget Hearings and provide direction to Executive Office on adjustments to FY 2021-22 Recommended Budget.
2. Schedule a meeting date for adoption of County of Imperial FY 2020-21 budget as revised.

Proposed Date: September 21st, 2021

Respectfully submitted,



Tony Rouhotas, Jr.
County Executive Officer

"Establishing Direction. Creating Opportunity"

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

County of Imperial
Proposed Budget - Proposal to Balance
Fiscal Year 2021-2022

	Recommended Additions	G.F. Net Cost
GENERAL FUND:		
BUDGET FISCAL YEAR 2021-2022		
Estimated Ending Fund Balance June 30, 2021		\$15,004,560
Proposed Revenue Fiscal Year 2020-2021		103,791,017
Total Available Financing		118,795,577
Proposed Expenditures		117,611,365
Surplus (Deficit)		1,184,212
ADJUSTMENTS:		
County Counsel Legal Services revenue due to services provided to Child Welfare Services (CWS)		220,000
Surplus (Deficit) Net Adjustments		1,404,212
GENERAL FUND AUGMENTATIONS FOR FUNDING CONSIDERATION : CEO RECOMMENDED		
NO GENERAL FUND IMPACT		
1-1 Agricultural Commissioner - Promote nine (9) Ag Biologists/Standards Specialist under-hires who meet the requirements of the next level in their respective series upon meeting the qualifications to Ag Biologist II or III levels in FY2021-22.	32,448	
3-1 Assessor - Promote one (1) Appraiser II who has met the requirements of the next level.	2,781	
3-2 Assessor - Promote one (1) Appraiser II under-hire to Appraiser III who has met the requirements of the next level.	1,961	
9-3 GSA/Budget Fiscal - Add and fund one (1) new Accounting Technician. Position will be fully allocated to the Information & Technical Services (ITS) department.	33,870	
13-1 Juvenile Hall - Increase extra help to fund the Business Manager position.	27,851	
13-2 Probation - Promote two (2) under-hire Deputy Probation Officers II to the next level.	19,991	
16-1 Sheriff Coroner - Increase Rents and Leases Equipment for the continued lease agreement of computer, supporting hardware and software licenses, and the Ande Rapid DNA Solution System.	104,700	
TOTAL- NO GENERAL FUND IMPACT	\$ 223,602	
GENERAL FUND IMPACT		
9-2 Contribution to Others Public Assistance - General Fund 10% share of cost to Social Services to cover the increase in legal services through County Counsel .		22,000
10-7 Fire Protection - Increase appropriation for Extra-Help		212,704
11-3 Human Resources - Increase appropriation to cover the cost of the Employee Recognition Program.		42,150
11-4 Equal Employment Opportunity - Increase appropriation to cover online and in-person trainings/certifications for newly acquired EEO staff and further assist them to grow in their position.		10,000
11-5 Equal Employment Opportunity - Subscription for newly acquired staff.		500
11-6 Equal Employment Opportunity - Increase appropriation to travel for newly acquired EEO staff.		3,000
12-4 Planning Department - Replace sixteen (16) computers as recommended by Information & Technical Services.		15,893
14-2 Public Administrator - Increase rents and leases due to 3% CPI increase to the monthly lease agreement payments.		2,312
14-3 Public Administrator - Increase Professional & Special Services for monthly alarm security charges.		984
TOTAL- GENERAL FUND IMPACT		\$ 309,543
VARIANCE		\$ 1,094,668.50

COUNTY OF IMPERIAL
FY 2021-2022 RECOMMENDED AUGMENTATION REQUESTS
ALL OTHER FUNDS

NO	DEPARTMENT	DESCRIPTION	AMOUNT
2-1	Air Pollution Control District	Promote one (1) Engineer I to Engineer II	181
2-2	Air Pollution Control District	Promote one (1) Engineer I to Engineer II	3,933
2-3	Air Pollution Control District	Increase appropriation to cover costs associated with the City of Calexico paving projects, funded with Targeted Airshet Grant.	500,000
2-4	Air Pollution Control District	Request approval to purchase monitoring Equipment to meet new calibration standards.	50,266
2-5	Air Pollution Control District	Fund one (1) vacant unfunded Air Pollution Control Monitring Technician to assist with the implementation of AB617 monitoring plan and existing monitoring network.	45,124
5-1	Behavioral Health Services	Add and fund six (6) new clinical and administrative positions.	392,355
5-2	Behavioral Health Services	Promote one hundred and twenty-eight (128) under-hire promotions .	319,643
5-3	Behavioral Health Services	Fund and purchase three (3) vehicles for the Anxiety and Depression Clinics.	72,174
5-4	Substance Abuse	Promote forty-six (46) under-hire promotions.	125,826
5-5	Substance Abuse	Add and fund ten (10) bilingual pay allocations of staff eligible for bilingual pay.	5,200
5-6	MHSA Act Prop#63	Add and fund one (1) new Vocational Nurse/Psychiatric Technician III.	57,234
5-7	MHSA Act Prop#63	Promote seventy-one (71) under-hire promotions.	168,249
5-8	MHSA Act Prop#63	Add and fund thirteen (13) bilingual pay allocations of staff eligible for bilingual pay.	6,760
5-9	MHSA Act Prop#63	Purchase of audio and visual equipment to launch an Outreach Media Center.	109,903
5-10	MHSA PEI	Add and fund four (4) new positions.	199,133
5-11	MHSA PEI	Promote eleven (11) under-hire promotions.	43,486
5-12	MHSA PEI	Approval to purchase two (2) mid-size four door sedans and one (1) seven passanger van.	82,308
5-13	MHSA Innovation	Promote one (1) under-hire promotion.	7,835
5-14	MHSA Innovation	Add and fund one (1) bilingual pay allocation of staff eligible for bilingual pay.	520
9-4	Sunbeam Lake RV Park	Request to establish the FY2021-22 Budget not included in the FY2021-22 Proposed Budget	1,025,000
9-5	Airpot Imperial	Request approval to replace and intall a storm drain water pump control.	5,243
9-6	Information & Technical Services	Unfund one (1) Office Assisstant III and increase appropriations to Professional & Special Services to cover the accounting and billing services to be provided by GSA-Budget Fiscal.	33,870
10-7	Fire Protection Operations	Increase Transfers-In to cover the reimbursement from Off Highway Vehicle License Fees.	(249,800)
10-8	Fire Protection Operations	Increase extra-help in order to sustain the minimal on-duty reserve staffing to the Palo Verde and Ocotillo Stations in A,B,C shifts.	212,704
14-7	Area Agency on Aging	Increase Professional and Special Services Data Processing to cover increase of ITS billing costs.	14,147
14-8	Area Agency on Aging	Increase Office Expense to cover much needed office supplies.	13,882
14-9	Area Agency on Aging	Increase Communication-Cell Phone charges.	3,000
14-10	Area Agency on Aging	Increase Maint-Info & Software to cover the purchase of software for new computers.	1,908
14-11	Area Agency on Aging	Increase appropriations to office expense to cover the purchase shelf stable meals.	5,000
15-6	Gateway CSA Water Treatment Plant	Increase appropriations to Professional and Special Servcies to cover the increase to the BSK Associates contract.	33,250
15-7	PW Roads Construction	Increase appropriations to cover the increase in cost of the continued agreement with IID for the maintenece, reparis and replacement of water facilities at County road crossings.	250,000
15-8	PW Roads Construction	Increase appropriation to Maint-Info & Software in order to establish e-mail accounts.	2,853
15-9	PW Roads Construction	Increase appropriation to continue with the use of Tyler Technologies, MyCivic Citizen Engagement smartphone application.	3,150
15-10	PW Roads Construction	Approval to purchase Blue Beam Revenue software package from CADD Mycosystem Inc.	545
15-11	PW Roads Construction	Increase approprition to Maint-Info & Tech Software to cover the annual software maintenance agreement.	2,725
15-22	Gateway CSA Administration	Increase appropriations to cover the administrative services provided by PW Road's personnel.	53,750
15-27	Niland County Sanitation Distric	Increase appropriations to cover the administrative services provided by PW Road's personnel.	33,040
17-2	Social Services	Increase appropriations to cover the legal services from County Counsel.	220,000
Total Recommended Augmentation Requests - All Other Funds			<u>3,854,397</u>

County of Imperial Fiscal Year 2021-2022



Budget Hearings

PRESENTATION TO BOARD OF SUPERVISORS
AUGUST 24, 2021

FY 2021-2022 Recommended Budget Summary - All Funds

Description	2020-2021 Adopted Budget	2021-2022 Proposed Budget	Change	% Change
General Fund	226.8	118.8	(108.0)	(47.6)%
Special Revenue	289.2	437.4	148.2	51.2%
All Other Funds	132.3	136.5	4.2	3.2%
Total all Funds	\$648.3	\$692.7	\$44.4	6.8%

General Fund Balancing

	Adopted FY 2020-21 (\$ in millions)	Recommended FY 2021-22 (\$ in millions)
Ending Fund Balance	\$6.1	\$15
Revenue	\$204.1	\$104.0
Expenditures	\$(226.8)	\$(117.9)
Surplus (Deficit)	\$(16.6)	\$1.1

\$5.7 million in ARPA funds were transferred to the General Funds to cover Revenue Loss and PPE expenses in FY2020-21

\$4.1 million in CARES Act funds were transferred to the General Fund to cover payroll for COVID related activities in FY2020-21

Augmentation Requests

Recommended

- \$533,145 in General Fund Augmentations
 - \$223,602 -No fiscal impact
Promotions, New Position, Extra-help & Equipment
 - \$309,543 -Impact to the General Fund
\$212,704 Contribution to Fire Protection for Extra-Help

Cont. Augmentation Requests

- \$3.8 million in all other funds
 - \$1.6 million Behavioral Health Services (BHS will do full presentation)
 - \$599,504 Air Pollution Control District (Promotions, New Position, Equipment & City of Calexico Paving Project).
 - \$379,583 Public Works (Maintenance & Repairs, Software, Administrative Services)

American Rescue Plan Act

CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUND



Eligible Uses

** \$17.6 million received on 5/19/21. Current balance \$11.4 million.

Support Public Health Response

Vaccination programs, including staffing, equipment, supplies, facilities and administrative expenses.

Enforcing public health orders.

PPE and disinfection of public areas and other facilities

Addressing Negative Economic Impacts

General focus of investments must be to address an economic harm resulting from the COVID-19 public health emergency.

Eligible Uses

- Premium Pay for eligible workers**

- Payroll and Covered Benefits Expenses**

For county public safety, public health, health care and human services to the extent their services are devoted to mitigating or responding to the COVID-19 public health emergency.

- Replace Public Sector Revenue Loss**

Recovery funds to replace “Revenue Loss” may be used to fund government services, programs and projects.

- Water, Sewer & Broadband**

Improve access to clean water.

Improve wastewater and stormwater infrastructure systems.

Provide access to high-quality broadband service.

Ineligible Uses

Pension Funds: Funds shall not be used for “extraordinary” deposits into a defined pension fund.

Non-Federal match

Debt Service

Legal settlement or judgements

Deposits to rainy day funds

General Infrastructure: such as new jails, roads, bridges are **not** an eligible expense.

General economic development or workforce development activities, unless they directly address negative economic impacts of the public health emergency. Business Parks are prohibited.



Thank you